

## **Privacy policy**

### **Elitbau d.o.o.**

#### **WHAT TYPES OF PERSONAL DATA ARE COLLECTED AND WHY?**

As can be seen in our reservation forms, we collect, store, process and use your personal data by which you can be directly or indirectly identified (“personal data” as defined in the General Data Protection Regulation (“GDPR”).

#### **COOKIES**

We use cookies to help our website remember information about your visit, such as your language. Cookies make it easier to visit the site again. We don't use these cookies for advertising purposes. More about Google cookies can be found here: <https://policies.google.com/technologies/cookies>.

We use Google analytics to collect some useful information about your visits to our website and to better understand how you use it. You can read more about Google Analytics' privacy policy here: If you do not want information collected in this way to be sent to Google, you can use the Google opt-out plugin (<https://tools.google.com/dlpage/gaoptout/>).

We also use “technical” cookies per session (= user visit). In that case, no personal data is stored. Your browser will delete these cookies once you close it.

A cookie remembers that a cookie notification has been read so that it is not shown again every time the user opens our website.

#### **WHAT HAPPENS WHEN YOU PROVIDE US WITH THE ABOVE DATA?**

Once you fill in the form, we receive your reservation.

We may process, retain or disclose your personal data to the extent that (i) we are required to do so by law, (ii) if necessary for legal proceedings, and (iii) to protect and defend our own legal rights, property, or to prevent any misuse, abuse or unlawful use of our services.

We will never intentionally disclose or sell your collected personal data to third parties whereby such personal data could be used against you.

## **WHAT ARE YOUR RIGHTS UNDER THE GENERAL DATA PROTECTION REGULATION (GDPR)?**

**Access to your personal data:** you can request a copy of any personal data we may hold about you.

**Correction of personal data:** we always want to have your correct personal data, so please let us know if any of the data you have provided to us has changed.

**Deletion of your personal data:** you have the right to request the deletion of your personal data that is no longer strictly necessary for the purpose for which it was collected, if you have decided that you no longer agree with our Privacy policy, or if you have a valid reason to believe that the use of your personal data is contrary to the law.

**Limiting the way we use your personal data:** in certain cases, you may request that we limit the way in which we use your personal data, e.g. if there is no longer any basis for us to use your personal data but you want us to keep it anyway. You can also limit the use of your personal data by checking its accuracy. We can always use your personal data with your prior consent or if there is a legal basis to do so.

**Transfer of your personal data:** you can exercise your right to receive the personal data you have provided to us in a structured, commonly used and machine-readable format. You may transfer these personal data to another company.

If you wish to address the above written rights, please contact us at [\*\*info@elitbau.si\*\*](mailto:info@elitbau.si)

## **RESPONSIBILITY FOR THE PROCESSING OF YOUR PERSONAL DATA ON THIS WEBSITE:**

On this website company **ELITBAU d.o.o., Trpinčeva 37a, 1000 Ljubljana, Slovenia** is responsible for processing your personal data.

Please contact us for any request or additional information regarding Privacy policy or Personal data at [\*\*info@elitbau.si\*\*](mailto:info@elitbau.si)